



Bolsover District Council

Meeting of the Safety Committee on 2nd November 2023

Health and Safety Update - Quarter 1 (April - June 2023)

Classification	This report is Public
Contact Officer	Bronwen MacArthur-Williams, Health & Safety Manager

PURPOSE/SUMMARY OF REPORT

To provide an overview of the Authority's overall Health & Safety performance as indicated by:

- Accident statistics, trends and lost time.
- Training numbers including reports of non-attendance and associated costs.
- An overview of progress against the workplace inspection programme.

REPORT DETAILS

1. Background

- 1.1 To confirm how Bolsover District Council is performing from a Health and Safety perspective. Good Health and Safety performance is indicative of good management control and vice versa.

2. Details of Proposal or Information

2.1 ACCIDENT STATISTICS:

A breakdown below includes accident type, a brief description of the incident and lost time details. There are no obvious trends indicated.

- 2.2 The total number of accidents reported involving Members of the Public is **51**. None of these were RIDDOR reportable.

2.3 The total number of accidents reported involving employees is **12** (excluding Dragonfly Developments Ltd.). These occurred in the following service areas:

- StreetScene – 9
- Housing – 1
- Property Services – 2

None of these were RIDDOR reportable.

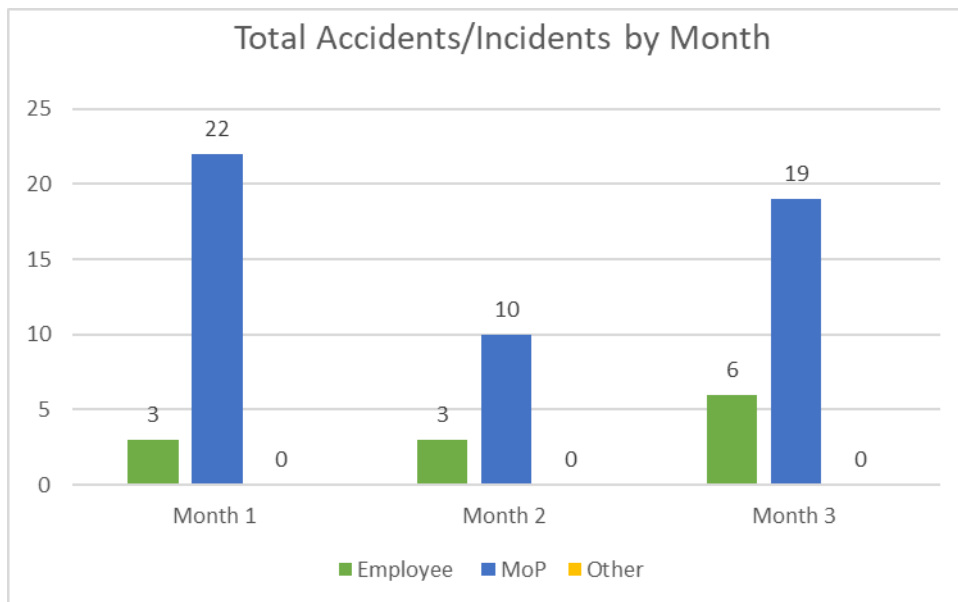
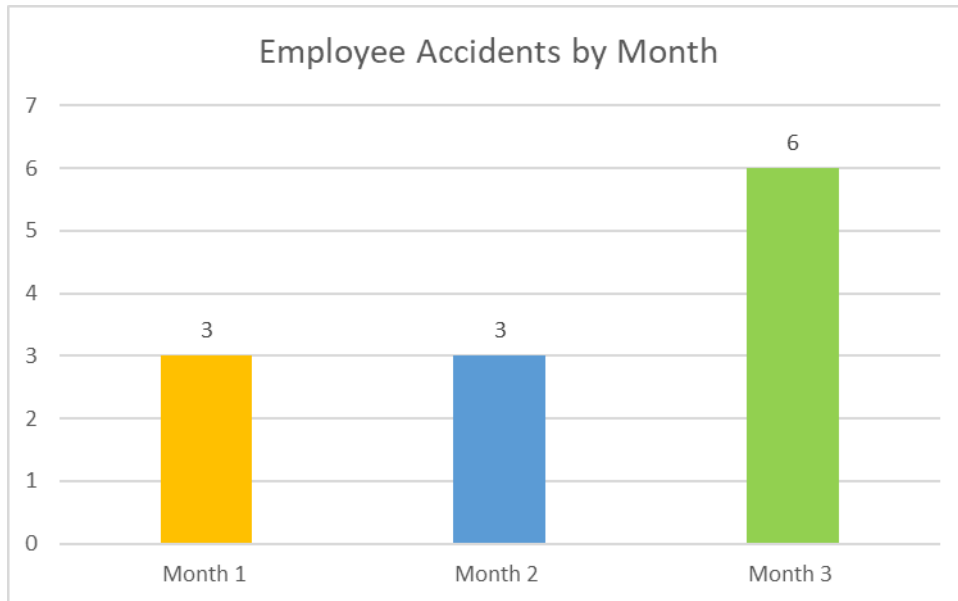
The total number of near misses reported during this quarter was 1 and the number of hazards reported was 2. The table below shows a brief description of the details of each accident including the circumstances and any lost days.

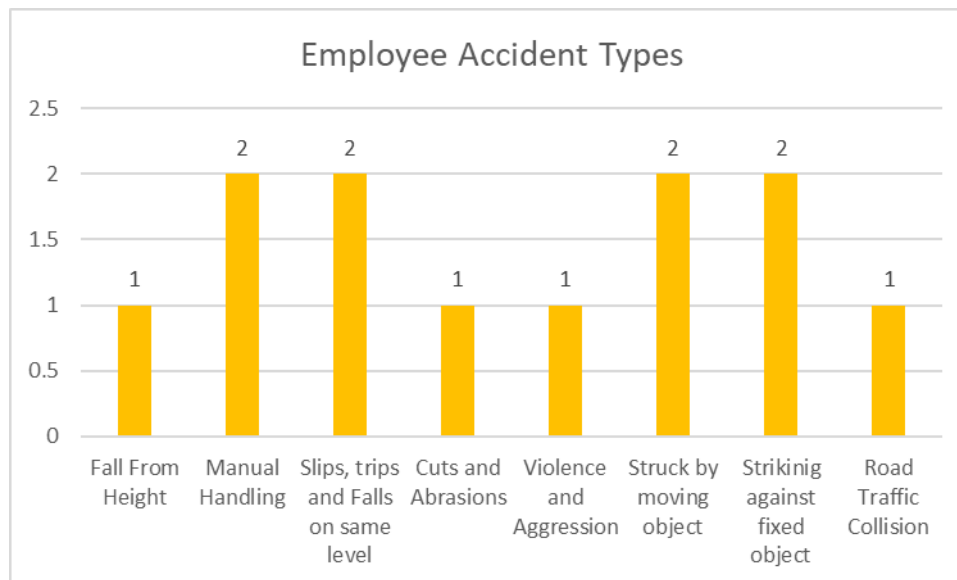
	Date of Incident	Service Area	Type of Incident	Incident Severity	RIDDOR Reportable	Incident Details	Lost Time Days
1	12/04/2023	StreetScene	Fall from height	Minor Injury – No Lost Days	No	IP was looking at their watch and fell down an inspection chamber.	0
2	20/04/2023	StreetScene	Struck by moving object	Minor Injury – No Lost Days	No	Bin fell off RCV while being emptied and struck IP.	0
3	20/04/2023	StreetScene	Manual handling	Minor Injury – No Lost Days	No	IP twisted and pulled leg whilst loading furniture.	0
4	05/05/2023	StreetScene	Striking against a fixed object	Minor Injury – No Lost Days	No	Assisting another member of staff in pulling a hand roller out of shed towards rear of pickup and tried to stop the roller striking it. Inertia weights in roller meant it didn't slow down and trapped IP's hand against the vehicle.	0
5	09/05/2023	Housing	Violence and aggression	Minor Injury – No Lost Days	No	IP was on a new tenancy visit. Dog was outside when she arrived but was let in. The dog came in, jumped up and bit IP's left wrist. This bruised but did not break the skin.	0
6	12/05/2023	StreetScene	Manual handling	Minor Injury – No Lost Days	No	IP and another operative emptying bins. Loading bag onto vehicle and felt a twinge in right shoulder. IP didn't	0

						think anything of it until later when it became more painful.	
7	01/06/2023	Property Services	Striking against a fixed object	Minor Injury – No Lost Days	No	IP bent down to pick up some paper clips from the floor and hit her head on the corner of the worktop.	0
8	06/06/2023	Property Services	Slips, trips and Falls on same level	Minor Injury – No Lost Days	No	IP went to wring out her mop in the bucket and placed her foot on the bucket. The bucket tipped up and she lost her balance and fell backwards.	0
9	09/06/2023	StreetScene	Slips, trips and Falls on same level	Minor Injury – No Lost Days	No	IP was exiting the tractor and slipped out of the cab and fell hitting his right hand on the driver side mirror.	0
10	23/06/2023	StreetScene	Road Traffic Collision	Lost Time – Up to 7 days	No	IP was carrying out a side flail cut to a rural grass verge with the tractor. A car approached from the rear travelling with excess speed. The driver tried to avoid the tractor but partly collided with the rear end of the tractor and another car travelling in the opposite direction.	1
11	08/06/2023	StreetScene	Struck by moving object	Minor Injury – No Lost Days	No	Travelling on quad bike to site (weed spraying), went over a bump and the weight of the spray tanks made the quad veer over the line. Caught the wing of an oncoming vehicle.	0
12	29/06/2023	StreetScene	Cuts and Abrasions	Minor Injury – No Lost Days	No	IP was hedge cutting and while picking up cuttings he felt a thorn prick in left hand index finger.	0
Total Lost Time Days = 1							

2.4 Graphs below show the:

- number of monthly accidents / incidents
- employee and member of the public accidents
- incident types for employees





There were 0 accidents reported by Dragonfly Development Ltd during Quarter 1.

2.5 TRAINING:

Training delivery continued through the following courses (excluding to Dragonfly Developments Ltd):

- Health & Safety in the Corporate Induction Programme = 4
- Health & Safety Briefing for Elected Members = 22
- Asbestos Category B = 3
- Asbestos Category B Refresher = 6

A total of **35** BDC employees were trained in this quarter.

Training delivery to Dragonfly Developments Ltd. employees included the following courses:

- Scaffolding awareness (half day) = 17
- Scaffolding appreciation (full day) = 10
- Lone working toolbox talk = 46
- Hot weather working toolbox talk = 46

A total of **119** Dragonfly Developments Ltd. employees were trained during this quarter.

2.7 INSPECTIONS:

4 formal biannual inspections occurred in this Quarter (excluding Dragonfly Developments Ltd. sites). They are undertaken by a member of the Health & Safety Team, Facilities Management Team, a building representative and a Trade Union Representative (when available). These occurred at:

- The Arc
- Pleasley Vale Mill 1

- Riverside Depot
- Clune Street Pavilion

Additionally, regular informal walk-arounds of Riverside Depot and The Arc continue between Health and Safety and Facilities Management Officers.

10 Dragonfly Developments Ltd. inspections occurred:

- Market Close Shirebrook - 3
- West Street Langwith - 2
- Moorfield Lane Langwith - 2
- Bersahill (Harworth) - 3

3. Reasons for Recommendation

3.1 The Health & Safety Manager asks the committee to consider the report as a reflection on the corporate commitment to and continued awareness of the importance of good Health & Safety performance.

4 Alternative Options and Reasons for Rejection

4.1 None

RECOMMENDATION(S)

1. N/A

IMPLICATIONS:

Finance and Risk: Yes No

Details: Poor performance can lead to compensation claims, increasing the cost of insurance.

On behalf of the Section 151 Officer

Legal (including Data Protection): Yes No

Details: Good performance is an indicator of compliance with Health and Safety legislation.

On behalf of the Solicitor to the Council

Environment:

Please identify (if applicable) how this proposal/report will help the Authority meet its carbon neutral target or enhance the environment.

Details:

Staffing: Yes No

Details: Accidents resulting in injury can impact on staffing levels and costs attributed to manager time, sickness absence and replacement labour

On behalf of the Head of Paid Service

DECISION INFORMATION

Is the decision a Key Decision? A Key Decision is an executive decision which has a significant impact on two or more District wards or which results in income or expenditure to the Council above the following thresholds: Revenue - £75,000 <input type="checkbox"/> Capital - £150,000 <input type="checkbox"/> <input checked="" type="checkbox"/> <i>Please indicate which threshold applies</i>	No
Is the decision subject to Call-In? <i>(Only Key Decisions are subject to Call-In)</i>	No

District Wards Significantly Affected	N/A
Consultation: Leader / Deputy Leader <input type="checkbox"/> Executive <input type="checkbox"/> SLT <input type="checkbox"/> Relevant Service Manager <input type="checkbox"/> Members <input checked="" type="checkbox"/> Public <input type="checkbox"/> Other <input checked="" type="checkbox"/>	Details: Trade Union Safety Representatives

Links to Council Ambition: Customers, Economy and Environment.

DOCUMENT INFORMATION	
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Appendix No	Title

Background Papers

<i>(These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Executive you must provide copies of the background papers).</i>
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